1. You can take all courses offered in NCTU, when you log in, you will see this:

Select other college or department you are interested.

No       Name       Department       泉積化       學博       103 學年度第2 學       期	Undergraduate courses         Graduate courses         Common required courses for undergraduate         Other curricular courses         Teacher Education courses
Add and Drop Course	Select Graduate courses
Adding of Course Dropping of Course Course Courses Courses Course Registration Status Time Table Questionnaire on Response to Teaching Student' learning outcourse Personal Data Update	Category Master Program  College College Of Humanities and Social Sciences College Transitivities of Communication Studies) Croup All  Query
About this system Leave system	

 If you would like to choose the courses from other programs (like Nano, MST…etc.), first, you need to know the name of the program's partner university, and choose it from

Cross-College Courses -> Adding Cross-College Courses



After your confirmation, click the "Registered Cross-College Courses List (Printable)" at the left table to print it out, and please refer following information of No.5 for the detailed procedure.

(I' ve asked NCTU to revise the name of universities into English, but it may be changed next semester)



(b) Au pair cross-college courses are offered to students from National Tsing Hua University, National Central University, National Yang-Ming University, National Taiwan Normal University, Chung Hua University, and National Hsinchu University of Education. If you wish to take courses at universities other than those listed above, please make sure to look over their course regulations to confirm that they will accept students from other universities.

Please submit the form to Office of Academic Affairs of NCTU within two weeks after the semester begins.

◎ Cross-college system for NCTU student

https://cos.adm.nctu.edu.tw/en/ please select "Cross-college Course"

、 申請日期:(開學後二週內)

Application date: two weeks after classes begin

二、 本校學生選修他校課程,以本校當學期未開設之課程為原則,每學期選修他校 之學分數以六學分或兩門課程為限。

For students who wish to take courses from a university other than NCTU, they can only take courses that are not offered on campus during the current semester. The credits taken from other universities should not exceed six credits or two courses each semester.

三、 選修他校課程,請務必事先了解開課學校之相關規定,以避免開課學校不接受 選課。

Please familiarize youself with the related rules of course registration from another campus before hand to assure successful completion of registration.

- 四、 本校學生非經申請核准逕至他校選課者,其學分、成績本校得不予採計。 Students will not get credits and grades from another campus if their applications are not approved.
- 五、 申請程序:請至選課系統點選「校際選修」,先搜尋您想選修的課程是否已開設,若有,請直接加選;若無,請<u>新增</u>完整的課程資訊,最後印出校際選修申請表,依其程序完成流程。本項申請先由導師或課程指導老師簽名→系所主管簽名, 再送至他校任課教師簽名→他校開課系所簽章→他校課務組→他校出納組繳費 (各校規定不一,請先自行詢問),最後再送回本校教務處課務組。

Application procedure: please select "Cross-college Course" through the Online Course Selection System and search for the course you need. If the course is already present in the list, please add it directly; if the course is not listed, please "add" new course information and then print the "Cross-college Course Taking Application Form" in order to finish this step of the procedure. After printing our your application, the procedure flow is as follows: you need to obtain the signature of your advisor (If you don't have advisor yet, please obtain the signature from Chair/Vice Chair of SCST Academic Student Affairs Committee)  $\rightarrow$  signature of the chairman of the department signature of the course instructor  $\rightarrow$  authorization from the department that offers the course  $\rightarrow$  Curriculum Division of the university (not NCTU) $\rightarrow$ Cashier's Office of the university (not NCTU)  $\rightarrow$  NCTU Curriculum Division

六、

退選處理:已申請校際選課之同學放棄至他校選課者,應至課務組辦理退選, 未辦理退選者該科以零分計。

Dropping courses: students who applied for receiving credit for course work completed at another campus but wish to drop the course later on should do it in the Curriculum Division. Students will fail the course if the process is not complete.