

It's a kind of complicated but it's very important for taking prolonged leave.
Please make sure that you totally understand!

Our Accountant accounts the salary for the current month on 15th,
and you can get the stipend in the following month.

For example: If she accounts the salary on Aug 15th, you get the salary on Sep 1st for
the month of August.

When you take a vacation of longer duration i.e. more than 14 days, if you can't
come back Taiwan before 15th of that month (excluding 15th), you won't get the
stipend in following month.

Even if you leave Taiwan before 15th (excluding 15th), the stipend for that vary month
will be suspended.

To sum up, 15th is the line of demarcation.

**Hence, you leave before or come back after that day, you will not get the stipend
for that month.**

**But, if you leave after or come back before that day i.e. 15th, you will get the
stipend for that month.**

To further clarify, here are few examples in different scenarios:

CASE 1

Haile takes leave during Aug. 14 to Sep 16,
he won't get the stipend for the month of Aug. and Sep.
(means no stipend at the beginning of Sep. and Oct.
but on Nov. 1st, he will get the stipend for the entire three months of Aug- Oct)

CASE 2

If Haile takes leave during Aug. 16 to Sep 16
he will get the stipend for the month of Aug but not for the Sep.
(means no stipend at the beginning of Oct.
on Nov. 1st, he will get the stipend for the two months of Sep-Oct)

CASE 3

If Haile takes leave during Aug. 16 to Sep 14
his stipend won't be suspended but the premise is that he has to come to find me
and let SCST Secretary **SEE** him before 15th,
or his stipend for Sep. will still be suspended.